

Memorandum



TO: Distribution List
FROM: Bryan Tippie, Budget Director
DATE: August 28, 2006
Re: Minutes of the August 10, 2006 Finance Committee Meeting

Committee Members present: Mr. Ray Graham and Mr. Bill Downey

The Finance Committee met on August 10, 2006, at 10:00 a.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Beth Ledgerton, Treasurer, presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney's Report: Jeanette Irby, County Attorney's Office, presented the County Attorney's Report.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2006

1. General Services - \$8,700

\$8,700 from Armory rental revenue was approved for appropriation for related Armory expenditures.

2. Sheriff's Office - \$2,025

\$2,025 from a Federal TRIAD Grant was approved for appropriation to the Sheriff's Office for a Regional TRIAD conference for senior citizens in Fauquier County.

3. Warrenton-Fauquier Airport - \$36,000

\$36,000 in water taps fees from businesses was approved for appropriation to the Utility Fund for water and sewer costs at the Airport.

FY 2007

4. Warrenton-Fauquier Airport - \$1,004,211

\$1,004,211 from a State Department of Aviation Grant was approved for appropriation for design, equipment purchase, installation and construction administration of localizer, glide slope and distance measuring equipment.

FY 2007

Transfers:

Budget Office - \$831,883

- a. \$620,000 from the Alice Jane Childs Data Center was approved for transfer to replenish funds taken from the Sports Complexes. In May 2006, these funds were borrowed to support the Data Center Renovation Project and now are being returned.
- b. \$211,883 from General Fund department's telephone appropriations was approved for transfer to the Information Technology Department for centralization of telephone expenses.

Regular Agenda

Supplemental Appropriations:

FY 2006

1. Northern Sports Complex - \$683,482

\$683,482 from interest earned on the Mellon Estate Donation for the Northern Sports Complex was approved for appropriation to the project for operational needs.

FY 2007

2. Adult Court Services - \$42,936

\$42,936 from Environmental Service, Landfill tipping fees was approved for appropriation to Adult Court Services for a full time permanent Court Services Officer. The position will coordinate the Board of Supervisors' approved Litter Control Program. Included in the \$42,936 is \$3,119 for fuel and \$1,874 supplies.

3. Commonwealth's Attorney's Office - \$9,052

\$9,052 carryover from State Seizure funds was approved for appropriation to the Commonwealth's Attorney's Office.

Transfers:

FY 2007

1. John Marshall Soil and Water Conservation District (JMSWCD) - \$25,677

\$25,677 was requested for transfer from the Contingency Reserve for a .5 Erosion & Sediment position to the JMSWCD to support their significant increased workload. This half position plus the half position adopted in the FY 2007 budget equates to one new full time permanent E&S position for FY 2007.

2. County Administration - \$13,500

\$13,500 was requested for transfer from the Contingency Reserve for professional mediation services between the County and Fire & Rescue Association. This mediation is to facilitate the implementation of ambulance revenue billing.

Other:

School Division

At the July Finance Committee Meeting, staff was requested to verify the space the School Division is occupying and the cost per square foot that the County is charging. The School Division is being charged \$19.11 per square foot for the 7,500 square feet of space they occupy. The lease issue for the Alice Jane Childs Building, 4th Floor, was requested to be brought back to the Finance Committee in September or October when the School Division and County identify other issues including carryover funding.

Comments:

1. Finance: Vivian McGettigan, Finance Director

- a. Health Insurance – A preliminary report on July health care cost was presented to the Committee. In addition, a draft statement of net assets for FY 2006 was also provided.

2. Budget: Bryan Tippie, Budget Director

- a. Revenue Report – Estimated revenue for FY 2006 is approximately \$299,155 more than the amended FY 2006 budget. The difference is less than a 1% difference from the amended budget.
- b. Salary Reserve – Due to the higher impact of Springsted, the salary reserve will be approximately \$150,000 for FY 2007.

****** Please Note ******

Effective immediately, the Finance Committee Meetings will be held on the 2nd Thursday of the month at 10:00 A.M. in the Warren Green 2nd Floor
******Conference Room. ******

**The next Finance Committee Meeting will be
September 14, 2006 at 10:00 a.m.**